



THE COMMUNITY  
FOUNDATION OF UTAH

UTAH WOMEN'S GIVING CIRCLE

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## Hosting a Successful Giving Circle Gathering

Gatherings typically last for 1 hour and introduce potential members to the Utah Women's Giving Circle, through a brief presentation from a guest speaker or organization relevant to our mission. Interactive group discussions are popular with guests, so be sure to leave time for chat! Refreshments are recommended, provided by the host or potluck style.

**This is *your* event, and we encourage you to get creative!** Family gatherings, book club meetings, and other social events can all become Giving Circle gatherings.

### ***Getting started:***

- Team up with a friend or group of friends who are members or potential members.
- Pick a date, time, location, and topic. Community Foundation of Utah staff can help you identify and invite a speaker to deliver a brief, compelling presentation.
- Develop an invitation list of friends, neighbors, and colleagues.
- Submit your event details to [wgc@utahcf.org](mailto:wgc@utahcf.org), to confirm that a current officer or Community Foundation staff member can be present to answer questions.

### ***Invite great people:***

- Send out e-vites to your contacts, requesting RSVPs.
- Follow-up individually with invitees who have not yet replied.

### ***Check in:***

- Send an e-mail reminder to all invitees.
- Send RSVP list with contact information to [wgc@utahcf.org](mailto:wgc@utahcf.org).

### ***Set the stage:***

- Set up refreshments, presentation area, and an area for guest check-in, nametags, and member sign-up forms.
- Your WGC representative will bring nametags, brochures, and forms.
- Please be prepared to share why YOU have joined the Utah Women's Giving Circle.

### ***Inspire action:***

- Speaker/Presentation/Group Discussion.
- Q&A with WGC representative.
- Collect forms and donations.

### ***Follow up:***

- Follow up with your guests, thank them for attending, and ask for feedback.
- WGC representatives will welcome and thank new members or donors.
- Encourage other members to host their own gathering!

**Thank you for personally multiplying our impact!**

***Changing the present, empowering the future for women and girls in Utah.***

The Utah Women's Giving Circle at the Community Foundation of Utah  
423 West 800 South, A101 • Salt Lake City, UT 84101 • 801.559.3005  
[www.UtahWomensGivingCircle.com](http://www.UtahWomensGivingCircle.com) • [wgc@utahcf.org](mailto:wgc@utahcf.org)



## UTAH WOMEN'S GIVING CIRCLE

*Changing the present, empowering the future for women and girls in Utah.*

### Purpose

In 2011, the Utah Women's Giving Circle was formed at the Community Foundation of Utah to leverage small, individual donations into a powerful tool, investing in programs that strengthen women in Utah and grow possibilities for Utah girls.

We promote women's self-determination through networking, awareness, and philanthropy. The Circle seeks to create opportunities for women to share ideas and foster participation for a new generation of women who give, volunteer, and advocate for women in Utah.

### Giving

To date, we have **granted over \$50,000 to Utah nonprofits**. We fund projects that demonstrate a **measurable, direct, and immediate impact** on Utah women and girls in the areas of:

- Civic Participation and Leadership
- Education and Economic Opportunity
- Health and Well-being
- Safety and Violence Prevention

Each year, members nominate, discuss, and vote to determine which organizations will receive grants. **We are diverse and democratic: one member = one vote.**

### Membership and Participation

- **Join us today!** Your **tax-deductible donation** will go directly into our **next round of grants, which you can help decide in January 2015.**
- Membership is \$250 per year, and girls under 18 can join for \$50. Membership is current in the annual funding cycle when the donation is made. (Please contact us to discuss additional membership payment options.)
- **Make a forever impact.** A single donation of \$1,000 or more to our endowment fund is recognized with lifetime membership, acknowledging your commitment to the future.
- We hold **four member meetings annually** and **encourage members to host additional gatherings.**

### Contact Us and Sign Up!

- To **join, renew or receive more information**, contact the Utah Women's Giving Circle: Community Foundation of Utah, 423 West 800 South A-101, Salt Lake City, UT 84101
- **E-mail:** [wgc@utahcf.org](mailto:wgc@utahcf.org)     • **Phone:** (801) 559-3005
- Please make checks payable to Community Foundation of Utah